

MEETING MINUTES

MINTER FIELD AIRPORT DISTRICT

WEDNESDAY, MAY 18, 2016
6:00 P.M., REGULAR MEETING
MINTER FIELD AIRPORT DISTRICT – BOARD ROOM
201 AVIATION STREET
SHAFTER, CA 93263

BOARD MEMBERS

JOSH WILSON	PRESIDENT
JEFF MARTIN	VICE PRESIDENT
JAY WILSON	SECRETARY
ANN STRADER	TREASURER
NATHAN ENNS	DIRECTOR

1. **CALL TO ORDER** DIRECTOR JOSH WILSON CALLED TO ORDER AT 6:04 P.M.

2. **FLAG SALUTE** DIRECTOR ANN STRADER LED THE FLAG SALUTE

3. **INVOCATION** DIRECTOR JOSH WILSON GAVE THE INVOCATION

4. ROLL CALL	<u>PRESENT</u>	<u>ABSENT</u>	<u>DIRECTORS</u>
	X		JEFF MARTIN
	X		ANN STRADER
		X	JAY WILSON
	X		JOSHUA WILSON
		X	NATHAN ENNS

5. **APPROVAL OF AGENDA M: DIRECTOR JEFF MARTIN: APPROVED**

6. **CONSENT CALENDAR M: ANN STRADER: APPROVED**

All items listed under the consent calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, audience, or staff requests a specific item be removed from the consent calendar for separate action. Any item so removed will be taken up following the motion to approve the consent calendar.

A. Approval of Minutes

1. Board Meeting Minutes for April 20, 2016

B. Financial Report

1. Approval of Voucher List for March 2016 in the amount of \$176,196.28
2. Approval of Financial Statements for April 2016
3. Tenants in Arrears – Two (2); Two (2) in the court or legal process. *Information only*

C. Correspondence

1. None.

7. PUBLIC TIME

Pete Plumb: loves the new fencing, however, makes it hard for customers to get to his building. (Director Josh Wilson suggested meeting with General Manager)

8. CLOSED SESSION:

- A. Negotiations: none
- B. Litigation: none
- C. Personnel: none

9. NEW ITEMS

- A. Board approval to implement an operations “shop rate” of \$65.00/ man hour.
SR 019-16
M: Board approved to implement a new shop rate of \$65/man hour; to be charged at the manger’s discretion
M: Director Jeff Martin: Approved
- B. Board approval of policy change, regular Board Meeting dates
SR 020-16
M: Board approved to change Regular Board Meeting Policy (8.02) to: “Regular meetings of the Board shall be held on the third Wednesday of each month, at the hour of 6:00pm.”
M: Director Jeff Martin: Approved

C. Board approval of credit memo for Veronica Lucio & Kenneth German
SR 021-16

M: Moved to June 2016 Board Meeting

10. STAFF REPORTS

General Manager Jonathan Hudson discussed: Office remodel progress; new (board approved) hangars have been ordered; land acquisition update; Minter Field signage request email went out to tenants; and Dixieline moving forward with Truss facility and doing fire testing.

11. COMMITTEE REPORTS

None.

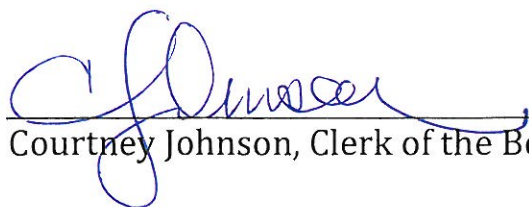
12. BOARD OF DIRECTORS ITEMS

Director Jeff Martin discussed closing of runway 8-26 over the weekend; additionally, Director Martin suggested that district staff have an airport map created and public notice case more visible to the public.

13. ADJOURNMENT

Director Josh Wilson Adjourned the meeting at 7:00pm, to June 22, 2016, at 6:00pm

Submitted the 19th day of May, 2016



Courtney Johnson, Clerk of the Board