

# AGENDA

## MINTER FIELD AIRPORT DISTRICT

WEDNESDAY DECEMBER 20, 2017  
6:00 P.M., REGULAR MEETING

MINTER FIELD AIRPORT DISTRICT  
201 AVIATION STREET  
SHAFTER, CA 93263

---

### BOARD MEMBERS

JOSH WILSON	PRESIDENT
JEFF MARTIN	VICE PRESIDENT
ANN STRADER	SECRETARY
DOYLE WILSON	TREASURER
WALT WEISHAAR	DIRECTOR

---

1. CALL TO ORDER
2. FLAG SALUTE
3. INVOCATION
4. ROLL CALL
5. APPROVAL OF AGENDA
6. CONSENT CALENDAR

*All items listed under the consent calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, audience, or staff requests a specific item be removed from the consent calendar for separate action. Any item so removed will be taken up following the motion to approve the consent calendar.*

## **A. Approval of Minutes**

1. Board Meeting Minutes for November 15, 2017
2. Airport Executive Committee Meeting Minutes for November 28, 2017
3. Airport Planning Committee Meeting Minutes for December 11, 2017

## **B. Financial Report**

1. Approval of Voucher List for November 2017 in the amount of \$ 201,962.74
2. Approval of Financial Statements for November 2017
3. Tenants in Arrears - One (1); None (0) in the court or legal process. *Information only*

## **C. Correspondence**

1. None.

## 7. PUBLIC TIME

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda and over which the Board has jurisdiction. Brief comments regarding agenda items may be recognized by the chair as each item is presented. Please state your name for the record before making your presentation.

## 8. NEW ITEMS

- A. Board approval of Minter Field Air Museum Lease refund in the amount of \$3,873.56  
SR 059-17
- B. President of the Board to create a "Committee of the whole" for goal-based Airport planning, in order to advertise a RFP from Financial Advisors.  
SR 060-2017
- C. Board Approval of AIP 3-06-0247-023-2017 Project Contract with Griffith Company  
SR 061-2017
- D. Board to approve "accounts payable disbursement" policy  
SR 062-17

E. Board to select and approve Take Flite LLC's development request.

SR 063-17

F. Board to approve issuance of "Letter of Support", for the General Manager, to run for the American Association of Airport Executives National Board of Directors.

SR 064-17

9. STAFF REPORTS.

General Manager's Report

10. COMMITTEE REPORTS

None.

11. BOARD OF DIRECTORS ITEMS

On their own initiative, Board members may make an announcement or a report on their own activities. They may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda (Government Code §54954.2[a]).

12. CLOSED SESSION

A. Negotiations: none

B. Litigation: none

C. Personnel: none

13. ADJOURN TO JANUARY 17, 2018 AT 6:00 P.M.