

Draft Rules and Regulation

Stakeholder/Public Review and Comment Process

The Minter Field Airport District (District) and Aviation Management Consulting Group (AMCG) are in the process of developing Rules and Regulations for Shafter Airport/Minter Field (Airport).

The draft Rules and Regulations are now available for public/stakeholder review and comment. You are invited to participate in this very important element of the document development process by providing your comments, additions, deletions, and/or suggested modifications of the draft document.

The draft Rules and Regulations will be available for public/stakeholder review and comment beginning **Wednesday - August 15, 2018** until **Friday - September 28, 2018**.

The District has established the following mechanisms to facilitate the review and comment process:

- Use the following weblink to view the draft document and associated survey.
Draft Rules and Regulations: <https://mit-rulesandregulations.questionpro.com>
- Or, you can review a printed copy of the document at the Airport Office.

You may submit comments through the online survey, directly to Airport management, or by mail/email to:

Katelyn Watson
Aviation Management Consulting Group
9085 East Mineral Circle, Suite 315
Centennial, CO 80112
kwatson@amcg.aero

- *It is very important to be specific in your comments. Clearly state whatever changes you feel are appropriate and why.*

During the review period, **Airport management and AMCG will host a question and answer session on Thursday September 6, 2018 from 12:00pm to 3:00pm at the District Administration Building, 201 Aviation Street, Shafter Airport.** All tenants, stakeholders and interest parties are invited to attend. The meeting is designed to provide a forum to discuss questions or comments related to the draft Rules and Regulations.

At the end of the public/stakeholder review period, District and AMCG staff will review and respond to all comments received. Revisions will be incorporated into the final version of the Rules and Regulations where appropriate.

You may also review the following Federal Aviation Administration guidance documents that are pertinent to the development of the draft Rules and Regulations:

- Airport Sponsor Assurances ([link](#))
- 14 Code of Federal Regulations Part 139 - Certification of Airports ([link](#))
- Order 5190.6B Airport Compliance Manual ([link](#))
- Order 5100.38D Airport Improvements Program Handbook ([link](#))