

**MEETING MINUTES**  
**MINTER FIELD AIRPORT DISTRICT**

WEDNESDAY, FEBRUARY 20, 2019  
6:00 P.M., REGULAR MEETING

MINTER FIELD AIRPORT DISTRICT  
211 AVIATION STREET SUITE 101  
SHAFTER, CA 93263

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BOARD MEMBERS

WALT WEISHAAR	PRESIDENT
JOSH WILSON	VICE PRESIDENT
ANN STRADER	SECRETARY
DOYLE WILSON	TREASURER
STEVEN WILSON	DIRECTOR

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1. **CALL TO ORDER** Director Walt Weishaar called to order at 6:00 p.m.
2. **FLAG SALUTE** Director Ann Strader led the Flag Salute
3. **INVOCATION** Director Doyle Wilson gave the Invocation

4. <b>ROLL CALL</b>	<u>PRESENT</u>	<u>ABSENT</u>	<u>DIRECTORS</u>
	X		WALT WEISHAAR
		X	JOSH WILSON
	X		ANN STRADER
	X		DOYLE WILSON
		X	STEVEN WILSON

## 5. APPROVAL OF AGENDA

**M:REMOVAL OF ITEM "C"**

**M: DIRECTOR ANN STRADER: APPROVED AS AMENDED**

## 6. CONSENT CALENDAR

*All items listed under the consent calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, audience, or staff requests a specific item be removed from the consent calendar for separate action. Any item so removed will be taken up following the motion to approve the consent calendar.*

### A. Approval of Minutes

1. Board Meeting Minutes for January 16, 2019
2. Special Board Meeting Minutes for January 22, 2019

### B. Financial Report

1. Approval of Voucher List for January 2019 in the amount of \$182,523.14
2. Approval of Financial Statements for January 2019
3. Tenants in Arrears – Seven (7); None (X) in the court or legal process. *Information only*

### C. Correspondence

1. None.

→ Director Steven Wilson arrived at 6:02pm.

**M/S: DIRECTOR STEVEN WILSON, DIRECTOR DOYLE WILSON: APPROVED**

## 7. PUBLIC TIME

Ron Pierce gave an update on the Minter Field Air Museum.

## 8. NEW ITEMS

**A.** Board approval to contract with MAP Consulting/Vital Factors Solutions for 2 ½ day Workshop for Executive/Management development.

SR 002-19

**M: Board approved to contract with MAP Consulting/Vital Factors Solutions for 2 ½ day Workshop for Executive/Management development for General Manager and 2 additional employees.**

**M/S: Director Ann Strader; Director Steven Wilson: Approved**

- B.** Board approval of City of Shafter Easement -Lerdo Highway.  
SR 003-19  
**M: Board approved of City of Shafter Easement -Lerdo Highway.**  
**M/S: Director Steven Wilson; Director Doyle Wilson: Approved**
- C.** Board approval of Mission Bank Loan for New Administration Building.  
SR 004-19  
**M: Board motioned to remove item.**
- D.** Board approval to cancel lease agreement executed on January 14, 2015, for Russell Fuller.  
SR 005-19  
**M: Board approved to cancel lease agreement executed on January 14, 2015, for Russell Fuller.**  
**M/S: Director Steven Wilson; Director Ann Strader: Approved**
- E.** Board approval of John Gingras lease.  
SR 006-19  
**M: Board approved of John Gingras lease.**  
**M/S: Director Doyle Wilson; Director Steven Wilson: Approved**
- F.** Board approval to cancel lease agreement executed on February 21, 2018, for Robert Coe.  
SR 007-19  
**M: Board approved to cancel lease agreement executed on February 21, 2018 for Robert Coe.**  
**M/S: Director Ann Strader; Director Doyle Wilson: Approved**
- G.** Board approval of Tim Smith lease.  
SR 008-19  
**M: Board approved of Tim Smith lease.**  
**M/S: Director Doyle Wilson; Director Steven Wilson: Approved**
- H.** Board approval to cancel lease agreement executed on November 27, 2007, for Clarence I. Nicholson and Cheryl J. Nicholson, Trustees of The Nicholson Trust.  
SR 009-19  
**M: Board approved to cancel lease agreement executed on November 27, 2007, for Clarence I. Nicholson and Cheryl J. Nicholson, Trustees of The Nicholson Trust.**  
**M/S: Director Doyle Wilson; Director Steven Wilson: Approved**

I. Board approval of Steven Yursik lease.

SR 010-19

**M: Board approved of Steven Yursik lease.**

**M/S: Director Steven Wilson; Director Ann Strader: Approved**

J. Board approval of Minter Field Air Museum Lease refund in the amount of \$3,873.56

SR 011-19

**M: Board approved of Minter Field Air Museum Lease refund in the amount of \$3,873.56**

**M/S: Director Ann Strader; Director Doyle Wilson: Approved**

9. **STAFF REPORTS**

None.

10. **COMMITTEE REPORTS**

Director Walt Weishaar gave a finance committee report.

11. **BOARD OF DIRECTORS ITEMS**

None.

12. **CLOSED SESSION:**

*ENTERED INTO CLOSED SESSION AT 6:42P.M.*

**A. Negotiations: Real Property Negotiations with D.M. Camp & Sons  
Gov't. Code §54956.8**

**B. Litigation: none**

**C. Personnel: none**

*EXITED CLOSED SESSION AT 7:32P.M.*

**ADJOURNMENT**

***Director Walt Weishaar Adjourned the meeting at 7:32pm, to March 20, 2019, at 6:00pm***

Submitted the 21<sup>st</sup> day of February 2019

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Jonathan Hudson, Acting Clerk of the Board