

MEETING MINUTES

MINTER FIELD AIRPORT DISTRICT

WEDNESDAY, SEPTEMBER 18, 2019

6:00 P.M., REGULAR MEETING

MINTER FIELD AIRPORT DISTRICT
211 AVIATION STREET SUITE 101
SHAFTER, CA 93263

BOARD MEMBERS

WALT WEISHAAR	PRESIDENT
JOSH WILSON	VICE PRESIDENT
ANN STRADER	SECRETARY
DOYLE WILSON	TREASURER
STEVEN WILSON	DIRECTOR

1. **CALL TO ORDER** Director Walt Weishaar called to order at 6:03 p.m.

2. **FLAG SALUTE** Director Ann Strader led the Flag Salute

3. **INVOCATION** Director Josh Wilson gave the Invocation

4. ROLL CALL	<u>PRESENT</u>	<u>ABSENT</u>	<u>DIRECTORS</u>
	X		WALT WEISHAAR
	X		JOSH WILSON
	X		ANN STRADER
		X	DOYLE WILSON
		X	STEVEN WILSON

5. **APPROVAL OF AGENDA**

M: DIRECTOR JOSH WILSON: APPROVED

6. **CONSENT CALENDAR**

All items listed under the consent calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, audience, or

staff requests a specific item be removed from the consent calendar for separate action. Any item so removed will be taken up following the motion to approve the consent calendar.

A. Approval of Minutes

1. Board Meeting Minutes for August 21, 2019
2. Special Board Meeting Minutes for August 21, 2019

B. Financial Report

1. Approval of Voucher List for August 2019 in the amount of \$390,943.48
2. Approval of Financial Statements for August 2019
3. Tenants in Arrears – Nine (9); None (0) in the court or legal process. *Information only*

C. Correspondence

1. None.

M: DIRECTOR ANN STRADER: APPROVED

7. PUBLIC TIME

Ron Pierce provided an update regarding Minter Field Air Museum, and its efforts to secure aircraft for the Wings 'n' Wheels event. Ron stated that if anyone can assist with the event, to please contact him. He anticipates between 4,000 and 5,000 people in attendance. Also, Ron announced the museum will be in the Veterans Day Parade.

8. NEW ITEMS

A. Board to Accept and File Financial Statements, for Year Ending June 30, 2018 SR 029-19

M: Board Motioned to Accept and File Financial Statements, for Year Ending June 30, 2018.

M: Director Josh Wilson: Motioned to Accept & File. Approved.

B. Board Approval to Amend Lease Agreement Executed on April 20, 2016, for Martin Hein SR 030-19

M: Board Approved to Amend Lease Agreement Executed on April 20, 2016, for Martin Hein.

M: Director Josh Wilson: Approved

C. Board Approval of Allen Ennis Lease

SR 031-19

M: Board Approved of Allen Ennis Lease.

M: Director Ann Strader: Approved

D. Board Approval of Ferrellgas LP Lease

SR 032-19

M: Board Approved of Ferrellgas Lease.

M: Director Josh Wilson: Approved

E. Board Approval to Allow Omega Motorsports to Host a 1-Day Roll Racing Event on Saturday, November 9, 2019

SR 033-19

M: Board Approved to Allow Omega Motorsports to Host a 1-Day Roll Racing Event on Saturday, November 9, 2019.

M: Director Ann Strader: Approved

9. STAFF REPORTS

General Manager, Jonathan Hudson, provided an update on the District Office, stating that he is currently working with the designer and continuing to roll through the trades. He stated the pre-construction meeting for the AIP project is scheduled for September 30th. Jonathan announced that Jeff Leonard, our primary engineer at Mead & Hunt, was recently promoted, and we have a new point of contact at Mead & Hunt. He met with them last week. Jonathan stated that the Finance Committee intends to meet one time per week over the next 2-3 months, in order to review and issue checks to vendors, in a timely manner, for District Office purchases. He stated the well has been completed, and we are entering the well share agreement with our tenant. Jonathan also provided update on the FY 2018-2019 audit, and upcoming events planned by tenants on November 2nd.

10. COMMITTEE REPORTS

Walt reported on the September 11th Finance Meeting. Details include AP Review, Cal Card Review, the 2017-2018 Audit, planning for vendor payments for the new District Office furniture, and discussion of well.

11. BOARD OF DIRECTORS ITEMS

None.

12. CLOSED SESSION:

A. Negotiations: none.

B. Litigation: none.

C. Personnel: none.

13. **ADJOURNMENT**

Director Walt Weishaar Adjourned the meeting at 6:22 pm, to October 16, 2019, at 6:00pm

Submitted the 19th day of September 2019

Daniel Ponce, Clerk of the Board