

**MEETING MINUTES**  
**MINTER FIELD AIRPORT DISTRICT**  
**TELECONFERENCE MEETING**

MONDAY, MARCH 23, 2020  
6:00 P.M., REGULAR MEETING

MINTER FIELD AIRPORT DISTRICT  
**DIAL IN NUMBER: (515)604-9626**  
**ACCESS CODE: 643505**

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BOARD MEMBERS

|               |                |
|---------------|----------------|
| WALT WEISHAAR | PRESIDENT      |
| JOSH WILSON   | VICE PRESIDENT |
| ANN STRADER   | SECRETARY      |
| DOYLE WILSON  | TREASURER      |
| STEVEN WILSON | DIRECTOR       |

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1. **CALL TO ORDER** Director Walt Weishaar called to order at 6:00 p.m.
2. **FLAG SALUTE** Director Doyle Wilson led the Flag Salute
3. **INVOCATION** Director Walt Weishaar gave the Invocation

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|---------------------|----------------|---------------|------------------|
| 4. <b>ROLL CALL</b> | <u>PRESENT</u> | <u>ABSENT</u> | <u>DIRECTORS</u> |
|                     | X              |               | WALT WEISHAAR    |
|                     |                | X             | JOSH WILSON      |
|                     | X              |               | ANN STRADER      |
|                     | X              |               | DOYLE WILSON     |
|                     |                | X             | STEVEN WILSON    |

5. **APPROVAL OF AGENDA**  
**M: DIRECTOR DOYLE WILSON: APPROVED**

→ Director Josh Wilson arrived at 6:02 pm.

## 6. CONSENT CALENDAR

All items listed under the consent calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, audience, or staff requests a specific item be removed from the consent calendar for separate action. Any item so removed will be taken up following the motion to approve the consent calendar.

### A. Approval of Minutes

1. Board Meeting Minutes for February 19, 2020

### B. Financial Report

1. Approval of Voucher List for February 2020 in the amount of \$251,655.89
2. Approval of Financial Statement for February 2020
3. Budget Performance Fiscal Year To Date (FYTD), as of February 2020
4. Tenants in Arrears – Four (4); One (1) in the court or legal process. *Information only*

### C. Correspondence

1. None.

**M/S: DIRECTOR JOSH WILSON, DIRECTOR DOYLE WILSON: APPROVED**

## 7. PUBLIC TIME

Ron Pierce gave an update on Minter Field Air Museum.

## 8. NEW ITEMS

- A. Board Approval of Consent, Assignment of Lease and Release between Two Five Construction, Inc. and DTS & Fabrication Inc., effective April 1, 2020.  
SR 005-20

**M: Board Approval of Consent, Assignment of Lease and Release between Two Five Construction, Inc. and DTS & Fabrication Inc., effective April 1, 2020.**

**M/S: Director Josh Wilson, Director Doyle Wilson: Approved**

- B. Board approval to create a Master Plan Advisory Committee. Subject to review by legal counsel.  
SR 006-20

**M: Board approval to create a Master Plan Advisory Committee, subject to review by legal counsel.**

**M/S: Director Josh Wilson, Director Ann Strader: Approved**

9. **STAFF REPORTS**

General Manager, Jonathan Hudson, provided an update regarding Airport Improvement Projects 23 & 24, District Office construction, and discussed impacts surrounding COVID-19.

10. **COMMITTEE REPORTS**

Director Walt Weishaar provided an update regarding finance committee meetings over the past month.

11. **BOARD OF DIRECTORS ITEMS**

None.

12. **CLOSED SESSION:**

A. Negotiations: none.

B. Litigation: none.

C. Personnel: none.

13. **ADJOURNMENT**

***Director Walt Weishaar Adjourned the meeting at 6:12 pm, to April 15, 2020 at 6:00 pm.***

Submitted the 24<sup>th</sup> day of March 2020.

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Daniel Ponce, Clerk of the Board