

# MEETING MINUTES

## MINTER FIELD AIRPORT DISTRICT

WEDNESDAY, JULY 15, 2020  
6:00 P.M., REGULAR MEETING

MINTER FIELD AIRPORT DISTRICT  
211 AVIATION STREET SUITE 101  
SHAFTER, CA 93263

MEETING ACCESSIBLE VIA ZOOM: [HTTPS://ZOOM.US/J/96387636126](https://zoom.us/j/96387636126); PASSWORD: 2020  
OR TELEPHONE: 1 (669) 900-9128; MEETING ID: 963 8763 6126; PASSWORD: 2020

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### BOARD MEMBERS

WALT WEISHAAR	PRESIDENT
JOSH WILSON	VICE PRESIDENT
ANN STRADER	SECRETARY
DOYLE WILSON	TREASURER
STEVEN WILSON	DIRECTOR

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1. **CALL TO ORDER** Director Walt Weishaar called to order at 6:03 p.m.
2. **FLAG SALUTE** Director Ann Strader led the Flag Salute
3. **INVOCATION** Director Steve Wilson gave the Invocation

4. <b>ROLL CALL</b>	<u>PRESENT</u>	<u>ABSENT</u>	<u>DIRECTORS</u>
	X		WALT WEISHAAR
	X		JOSH WILSON
	X		ANN STRADER
	X		DOYLE WILSON
	X		STEVEN WILSON

### 5. APPROVAL OF AGENDA

**M/S: DIRECTOR DOYLE WILSON, DIRECTOR JOSH WILSON: APPROVED**

## 6. CONSENT CALENDAR

All items listed under the consent calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, audience, or staff requests a specific item be removed from the consent calendar for separate action. Any item so removed will be taken up following the motion to approve the consent calendar.

### A. Approval of Minutes

1. Board Meeting Minutes for June 17, 2020
2. Special Board Meeting Minutes for June 29, 2020

### B. Financial Report

1. Approval of Voucher List for June 2020 in the amount of \$1,497,057.44
2. Approval of Financial Statements for June 2020
3. Budget Performance Fiscal Year to Date (FYTD), as of June 2020
4. Tenants in Arrears – Eight (8); One (1) in the court or legal process. *Information only*

### C. Correspondence

1. None.

**M/S: DIRECTOR DOYLE WILSON, DIRECTOR STEVE WILSON: APPROVED**

## 7. PUBLIC TIME

Allen Anderson gave an update on Minter Field Air Museum.

## 8. NEW ITEMS

- A.** Board approval of new District Office Project, with actual costs-to-date at \$730,000 and remaining estimated costs at \$340,000, and guidance and oversight to continue to be provided by the Finance Committee.

SR 017-20

**M: BOARD APPROVAL OF NEW DISTRICT OFFICE PROJECT, WITH ACTUAL COSTS-TO-DATE AT \$730,000 AND REMAINING ESTIMATED COSTS AT \$340,000, AND GUIDANCE AND OVERSIGHT TO CONTINUE TO BE PROVIDED BY THE FINANCE COMMITTEE.**

**M/S: DIRECTOR STEVE WILSON, DIRECTOR ANN STRADER: APPROVED**

**B.** Board approval of John Corneau lease.

SR 018-20

**M: BOARD APPROVAL OF JOHN CORNEAU LEASE.**

**M/S: DIRECTOR ANN STRADER, DIRECTOR JOSH WILSON: APPROVED**

**C.** A resolution of the Board of Directors of the Minter Field Airport District adopting a surplus property policy.

Resolution 20-01

**M: BOARD ADOPTED OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MINTER FIELD AIRPORT DISTRICT ADOPTING A SURPLUS PROPERTY POLICY.**

**M/S: DIRECTOR STEVE WILSON, DIRECTOR ANN STRADER: APPROVED**

9. **STAFF REPORTS**

General Manager, Jonathan Hudson, provided an update regarding Airport Improvement Project 25.

10. **COMMITTEE REPORTS**

Director Walt Weishaar and Director Doyle Wilson provided an update regarding finance committee meetings over the past month.

11. **BOARD OF DIRECTORS ITEMS**

None.

12. **CLOSED SESSION**

**A.** Negotiations: none.

**B.** Litigation: none.

**C.** Personnel: none.

13. **ADJOURNMENT**

***Director Walt Weishaar Adjourned the meeting at 6:25 pm, to August 19, 2020 at 6:00 pm.***

Submitted the 16<sup>th</sup> day of July 2020.

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Daniel Ponce, Clerk of the Board